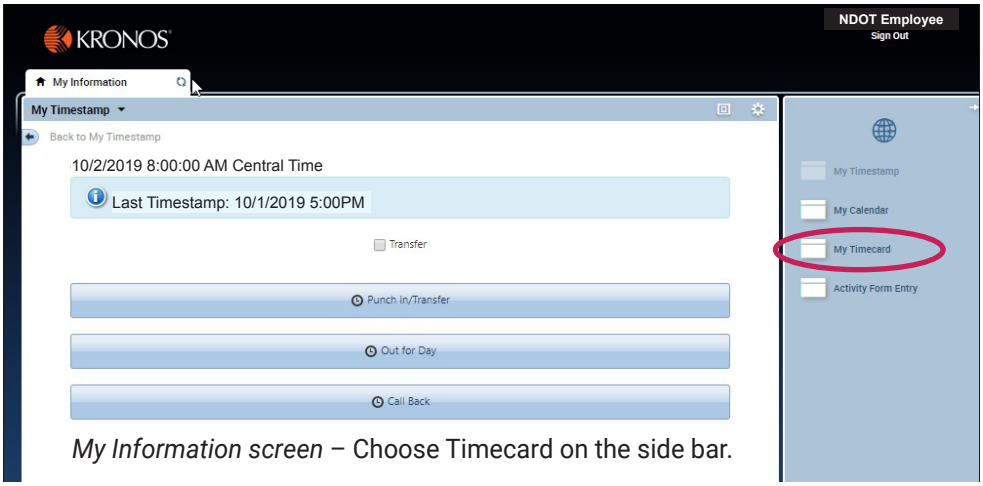
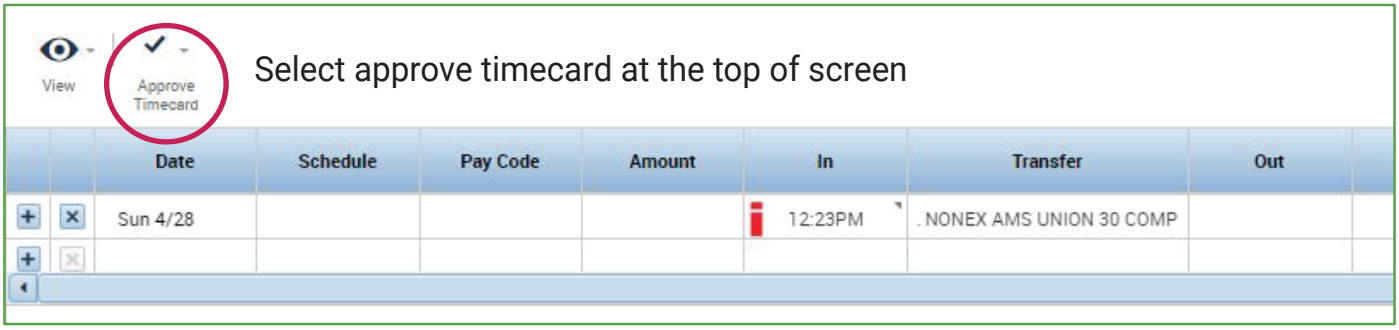
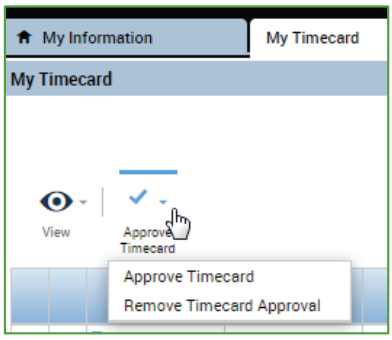
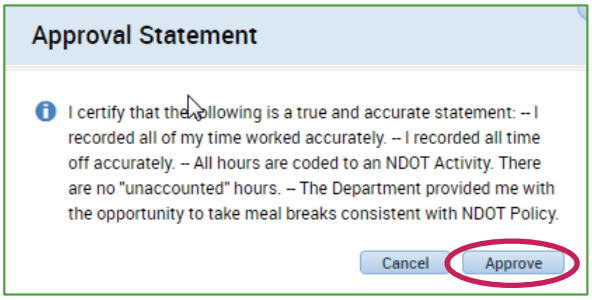
Approve Time Card



My Information screen – Choose Timecard on the side bar.



Read Approval Statement.
If accurate, click Approve.