

Financial Responsibilities Assigned

If your position has any financial (budgetary or procurement) responsibilities, complete the following table, showing the **approximate annual value** of the item over which you have financial approval, accountability, or signature authority. If this value varies from year to year, calculate the average amount. Do not list any type if less than \$1,500.00.

Type of Item of Value	Dollar Amount	Check all boxes that apply				
		Justify Needs and Recommend Proposals	Prepare Financial Data and Documents	Approve Final Requests	Authorize Expenditures or Allocations	Monitor, Track, and Record Expenditures or Allocations
Salaries and Wages	\$					
Equipment and Machinery	\$					
Material and Supplies	\$					
Grants (pass through funds)	\$					
Program Services	\$					
Contractual or Rental Services	\$					
Travel and Lodging	\$					
Other (specify)	\$					
TOTAL	\$					

Other Expenditures (if specifying from above)